

APPLICATION FOR A HACKNEY CARRIAGE VEHICLE LICENCE



Local Government (Miscellaneous Provisions) Act 1976
Town Police Clauses Act 1847

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Application to licence a hackney carriage to ply for hire in the following area of Gwynedd:-

ARFON <input type="checkbox"/>	DWYFOR <input type="checkbox"/>	MEIRIONNYDD <input type="checkbox"/>
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1. Proprietor Details

(Please provide this information for **every** proprietor, part proprietor or person concerned in the keeping, employing, or letting to hire of the vehicle. Use the continuation sheet and additional sheets as necessary.)

Mr Mrs Miss Ms Other (please state) **Please tick**

First Name(s)

Surname

ADDRESS WHERE ORDINARILY RESIDENT

(We will use this address to correspond with you unless you request otherwise.)

County Post code

CONTACT DETAILS

Telephone

Mobile

E-mail

2. Business Details

Trading Name of Business

Business Address (if a limited company, provide registered office address)

County Post code

BUSINESS CONTACT DETAILS

Telephone

Mobile

E-mail

Website address

3. Vehicle Details		
Please provide a copy of the vehicle registration certificate (V5C) for this vehicle.		
Vehicle Registration Number		
Make and Model		
Date of first registration		
Cylinder Capacity (cc)		
Colour		
Number of passengers		
Is the vehicle equipped to allow wheelchair access?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the wheelchair access located at the side of the vehicle?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please specify the address of every place where the vehicle is kept when not in use.		
<p>Vehicle Modifications (Please specify any modification made to the vehicle which show a change from the manufacturers specification for that model.)</p>		

4. Particulars of Insurance
<p>Please provide a copy of the 'Certificate of Insurance' for the vehicle confirming its use to 'Ply for Hire'.</p> <p>The certificate must specify the policy number, the name of the insurance company, the type of policy provided, the name of the insured party and the expiry date of the cover. Every hackney carriage vehicle must be insured to 'Ply for Hire' before a licence can be granted.</p> <p>A valid 'Certificate of Insurance' must be held throughout the duration of the licence period.</p>

5. Local Authority Mechanical Test Certificate
<p>Please provide a copy of the 'Local Authority Mechanical Test Certificate' for the vehicle, dated less than 1 month old.</p> <p>Every hackney carriage vehicle must pass a Local Authority Mechanical Test before a licence can be granted. Once passed the Local Authority Mechanical Test Certificate will remain valid for 12 months for vehicles less than 10 years old and valid for 6 months for vehicles aged 10 years of over.</p> <p>A valid Local Authority Mechanical Test Certificate must be held throughout the duration of the licence period.</p>

6. MOT Certificate
<p>Please provide a copy of the current 'MOT Certificate' for the vehicle, regardless of whether the vehicle is under 3 years old. A new vehicle will require an MOT 12 months after first registration.</p>

7. Checklist:	
I have ✓	Please tick
<ul style="list-style-type: none"> Completed the proprietor details for every proprietor, part proprietor or person concerned with the keeping, employing, or letting to hire of the vehicle. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Enclosed a copy of the vehicle's 'V5C' vehicle registration certificate. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Enclosed a copy of the current 'MOT Certificate' for the vehicle, if applicable. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Enclosed a copy of the 'Local Authority Mechanical Test Certificate' for the vehicle, dated less than 1 month old. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Enclosed a copy of the 'Certificate of Insurance' for the vehicle confirming its use to 'Ply for Hire'. 	<input type="checkbox"/>
<ul style="list-style-type: none"> Enclosed the relevant licence fee. 	<input type="checkbox"/>
<p>Please explain below if you are unable to provide any item from the above checklist.</p>	

6. Declaration			
<p>The information contained in this form is correct to the best of my knowledge and belief.</p>			
<p>I undertake to comply with the provisions of such Acts and Byelaws together with any conditions as are, or may from time to time be in force within the area of the Council in respect of Hackney Carriages.</p>			
SIGNATURE		DATE	

Please Note:

If any person knowingly or recklessly makes a false statement or omits any material particular in giving information under this Section, he shall be guilty of an offence (Local Government (Miscellaneous Provisions) Act 1976, Section 57(3)) and shall be liable on summary conviction to a fine not exceeding £1000.

Gwynedd Council will use the information provided on this form to maintain a Public Register of Licensed Hackney Carriage vehicles as required by relevant legislation. It may share the information provided, with other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud.

Continuation Sheet

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