

**DECISION NOTICE OF AN INDIVIDUAL MEMBER OF GWYNEDD  
COUNCIL CABINET**

**DATE OF DECISION 17 March 2025**

**DATE DECISION PUBLISHED 17 March 2025**

**DATE DECISION WILL COME INTO FORCE** and implemented,  
unless the decision is called in, in accordance with section 7.25  
of the Gwynedd Council Constitution **24 March 2025**

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**CABINET MEMBER NAME AND TITLE**

Councillor Llio Elenid Owen  
Corporate Services Cabinet Member

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**SUBJECT – Registration of Births, Deaths and Marriages Service - Review and  
Change Registration Fees for 2025-26**

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**DECISION**

To approve the fees and prices for the Registration of Births, Deaths and Marriages  
Service.

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**REASON WHY THE DECISION IS NEEDED**

Please see attached Officer Report.

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**DECLARATIONS OF PERSONAL INTEREST AND ANY RELEVANT DISPENSATIONS  
APPROVED BY THE COUNCIL'S STANDARDS COMMITTEE**

None

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**ANY CONSULTATIONS UNDERTAKEN PRIOR TO MAKING THE DECISION**

Consultation with  
Gwynedd Council Statutory Officers

The results of the consultations are reported upon in the attached report.

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**DECISION NOTICE OF AN INDIVIDUAL MEMBER OF GWYNEDD COUNCIL'S  
CABINET – OFFICER'S REPORT**

Name and Title of Cabinet Member/s:	Councillor Llio Elenid Owen Cabinet Member for Corporate Services
Name and Title of the Report's Author:	Joanne Parry, Customer Contacts and Registration Service Manager
Date of Decision:	17 March, 2025
Cabinet Member/s Signature:	

**Subject:** Registration of Births, Deaths and Marriages Service - Review and Change Registration Fees for 2025-26

**Recommendation for the Decision:**

To approve the fees and prices for the Registration of Births, Deaths and Marriages Service

**The reason for the need for a Decision:**

The reason for the need for a decision is to ensure that the service's income is sufficient to cover the rate of inflation affecting the provision of relevant services for the year, and to recover admin costs for appointments where customers have failed to attend.

**Rationale and justification for reaching the Decision:**

1. To ensure that the service recovers income that is sufficient to meet a rate of additional inflation for 2024-25 and 2025-2026 inflation.

**Record of any personal interest by any Cabinet Member consulted and any dispensations approved by the Standards Committee:**

**Any consultations held before making the Decision:**

**Chief Finance Officer – “I am satisfied that the suggested fee package is reasonable and I support the decision sought”.**

**Monitoring Officer –.** “No observations to add in relation to propriety. “

## CYNGOR GWYNEDD

## GWASANAETH COFRESTRU GWYNEDD / GWYNEDD REGISTRATION SERVICE

## ATODLEN FFOEDD ANSTATUDOL / SCHEDULE OF NON STATUTORY FEES

2025-2026

		Ffi Newydd / New fee 2024/25	Ffi newydd / new fee 2025/26
Seremoni Priodas / Partneriaeth Sifil  <i>Marriage / Civil Partnership Ceremony</i>	Swyddfa Gofrestru Llun i Wener (Eithrio seremonïau elfennol) <i>Register Office Monday to Friday (Except basic ceremonies)</i>	£245	£265
	Swyddfa Gofrestru Sadwrn/Sul <i>Register Office Saturday/Sunday</i>	£295	£320
	Swyddfa Gofrestru Gwyl y Banc <i>Register Office Bank Holiday</i>	£370	£405
	Adeilad wedi'i drwyddedu Llun i Gwener <i>Approved Premises Monday to Gwener</i>	£445	£485
	Adeilad wedi'i drwyddedu Sadwrn <i>Approved Premises Saturday</i>	£490	£535
	Adeilad wedi'i drwyddedu Sul <i>Approved Premises Sunday</i>	£540	£590
	Adeilad wedi'i drwyddedu Gŵyl y Banc <i>Approved Premises Bank Holiday</i>	£610	£665
	Neuadd y Penrhyn Llun i Wener <i>Penrhyn Hall Monday to Friday</i>	£305	£330
	Neuadd y Penrhyn Sadwrn/Sul <i>Penrhyn Hall Saturday/Sunday</i>	£345	£375
	Neuadd y Penrhyn Gŵyl y Banc <i>Penrhyn Hall Bank Holiday</i>	£430	£470
<i>Tal cadw nag ad-delir am</i>	Swyddfa Gofrestru ( <i>heblaw seremonïau elfennol sydd yn £56</i> )	£75	£80

<i>Briodasau a Phartneriaethau sifil</i>  <i>Non-returnable booking fee for Civil Marriages and Civil Partnerships</i>	<i>Register Office (except basic ceremonies which are £56)</i>		
	<i>Adeilad wedi'i drwyddedu</i> <i>Approved Premises</i>	£135	£150
	<i>Capel</i> <i>Chapel</i>	£75	£80
<i>Archebu slot seremoni sydd dros 12 mis i ffwrdd</i>	<i>Book a ceremony slot more than 12 months away</i>	£75	£80
<i>Ymarfer seremoni</i> <i>Ceremony rehearsal</i>	<i>Mewn Adeilad wedi'i Drwyddedu'n unig</i> <i>In Approved Premises only</i>	£110	£120
<i>Seremoni Enwi Babi</i> <i>Baby Naming Ceremony</i>	<i>Swyddfa Gofrestru Llun i Gwener</i> <i>Register Office Monday to Friday</i>	£200	£220
	<i>Swyddfa Gofrestru Sadwrn, Sul Gwyl y Banc</i> <i>Register Office Saturday, Sunday &amp; Bank Holiday</i>	£290	£315
	<i>Adeilad wedi'i Drwyddedu</i> <i>Approved Premises</i>	£310	£340
<i>Seremoni Adnewyddu Addunedau</i> <i>Renewal of Vows Ceremony</i>	<i>Swyddfa Gofrestru Llun i Wener</i> <i>Register Office Monday to Friday</i>	£200	£220
	<i>Swyddfa Gofrestru Sadwrn, Sul &amp; Gŵyl y Banc</i> <i>Register Office Saturday, Sunday &amp; Bank Holiday</i>	£290	£315
	<i>Adeilad wedi'i Drwyddedu</i> <i>Approved Premises</i>	£310	£340
<i>Tal cadw nag addelir am Seremoni Enwi Babi / Adnewyddu Addunedau</i>  <i>Non-returnable booking fee for Baby Naming</i>	<i>Swyddfa Gofrestru</i> <i>Register Office</i>	£75	£80
	<i>Adeilad wedi'i drwyddedu</i>  <i>Approved Premises</i>	£75	£80

<i>Ceremony and Renewal of Vows Ceremony</i>			
Seremoni Dinasyddiaeth preifat  <i>Private Citizenship Ceremony</i>	Swyddfa Gofrestru Llun i Wener <i>Register Office Monday to Friday</i>	£155	£170
Ffi i drwyddedu adeilad <i>Approved License Fee</i>	Cais am drwydded newydd (3 blynedd) <i>New licence application (3 years)</i>	£1420	£1545
	Adnewyddu trwydded <i>Licence renewal</i>	£1300	£1415
	Newid enw ar y drwydded/cywiriad gweinyddol <i>Change of name on licence/admin correction</i>	£60	£65
	Ail archwilio yn dilyn cais am newid yn ystod oes y drwydded (os oes newid i'r drwydded, rhaid gwneud cais newydd) <i>Re-inspect following a change application during the licence's lifetime (if any changes to the licence a new application must be made)</i>	£170	£185
	Trwyddedu ystafell ychwanegol (cais o'r newydd) <i>License an additional room (new request)</i>	£1420	£1545
Ffi gweinyddol/ admin fee	Tal cadw nag ad-delir ar gyfer apwyntiad rhoi rhybudd / Non-returnable booking fee to attend a notice appointment.	£15	£20
	Tal cadw nag ad-delir ar gyfer apwyntiad Cofrestru Genedigaeth / Non-returnable booking fee to attend a Birth Registration appointment.	£10	£15
	Ffi gweinyddol i newid archeb seremoni sydd wedi'i gadarnhau yn barod / Admin fee to amend a ceremony booking which has already been confirmed.	£20	£25